

ADDENDUM

Date: **March 21, 2023**

Subject: **Questions & Answers**

IFB Number: **270014**

Due Date/Time: **April 4, 2023 / 12:00 p.m.**

Addendum Number: **1**

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To All Offerors:

A solicitation "Addendum" is defined by the Commonwealth of Pennsylvania as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation to Bid, Request for Proposals or Request for Quotations).

*List any and all changes:*

- Attached are questions received as of 12:00 P.M. March 14<sup>th</sup>, 2023, along with the PLCB's responses.

If you have already submitted a bid to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date to the above address.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: **Tanya L. Readinger**  
Title: Purchasing Agent Supervisor  
Phone: (717) 705-2238  
Email: [Treadinger@pa.gov](mailto:Treadinger@pa.gov)

**IFB 270014**

**PLCB – Gift Cards**

**Questions and Answers**

**Q1. Can you please confirm are samples required? If yes, are they required with the bid or after the bid?**

*A1. Upon receipt of a purchase order, the awarded Bidder will be required to provide Matchprint Proofs and sample cards for testing magnetic swipe of each card version. These samples are not required with bid submission.*

**Q2. Is the Liquor Control Board asking the vendor to maintain a 19-digit card number with six-digit PIN? Will they consider converting to a 16-digit number as a more secure numbering sequence?**

*A2. No, the PLCB maintains the 19-digit card numbers, the awarded Bidder will need to upload the PINs to our secure website. At this point, we are not planning on converting to a 16-digit number.*

**Q3. Please clarify if the Liquor Control Board is asking for card production only or will the chosen vendor be processing gift cards as well?**

*A3. This bid is for card production only.*

**Q4. If Vendor is processing gift cards, will they be converting cards from previous provider?**

*A4. The vendor is not required to process the gift card, so there will be no conversion involved.*

**Q5. How are the cards going to be processed? What is the POS being used? Is there a gateway being used for the processing of these gift cards?**

*A5. Our in-house gift card application will be processing and maintaining the gift cards and gift card transactions. Our POS is Oracle Point of Sale system.*